



# Obtain e-Signature

Before you can complete the steps to obtain an e-Signature, you need to know who is deemed to be the company's Form 5500 signer. Here is the criteria to follow to determine the correct person:

- a. He/she is an officer of the company
- b. He/she has authority over the ERISA plan
- c. The person should have fiduciary liability insurance
- d. He/she is responsible to sign under penalty and perjury.

